


## Vendor Information

<b>Cenza</b>	
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<a href="http://www.cenza.co">www.cenza.co</a>	
<b>Company Description</b> <p>Cenza is a leading managed legal services provider offering a range of services and contract management to major clients across the globe, including law firms and corporate law departments of technology, financial services and life sciences firms. With over 20 years of experience in this field, our strengths are in contract review, migration, compliance, and legal AI training, implementation &amp; Cyber incident response. We combine AI with lawyer-in-the-loop capabilities to perform technically complex, volume-intensive contract review and extraction projects. Our project managers and contract review specialists are experienced across LegalTech &amp; CLM platforms and are certified in leading tools.</p> <p>Our key ingredient is the combination of Legal, Paralegal, and Technology. We have supported our clients by working closely with our clients delivering actionable findings that substantially reduce the cost to business and legal advisors.</p> <p>We help clients worldwide, most of our clients are in the US and the UK, and we have other clients based in Australia, New Zealand, Europe, South Africa, and Canada.</p> <p>We've been ISO-certified (ISO 9001 and 27001) for over a decade and are GDPR-compliant.</p> <p>Our Core Practice Areas:</p> <ul style="list-style-type: none"><li>• Managed Document Review</li><li>• Litigation support</li><li>• Cyber Incident Response</li><li>• Contract Management Consulting</li><li>• CLM Implementation</li><li>• Contract Review and Extraction</li><li>• Legal AI Training</li><li>• Legal Spend Management</li><li>• Lease Management</li><li>• Legal Word Processing</li></ul>	
<b>Vendor Offerings</b> <p><b>Managed Document Review:</b></p> <p>Cenza offers a Technology Assisted Review (TAR) service to help law firms with document review. Our managed document review service includes complex issue coding, early case assessment, search term analysis, audio and chat review, redactions, privilege review, log creation, post-review fact analysis, audit trails, and defensibility analysis. Additionally, we provide advanced document review services for various legal cases such as breach of contract, fraud, class action lawsuits, claims, trade secret misappropriation, financial litigation, patent infringement, DOJ investigations, defamation, and intellectual property. Our team is experienced with Relativity and other review tools.</p>	

## **Litigation support**

The Cenza litigation support process is enhanced by incorporating techniques making it easier to manage and analyse large amounts of data in a litigation case.

- Logical Document Unitization
- Data Indexing
- Objective, Subjective and Bibliographic Coding
- Customisable coding solution allowing data to remain within the UK/EU
- OCR & Clean-up, Excel formatting, Redacting, De-Duplication

## **Cyber Incident Response**

Cenza's cyber incident response team specializes in providing expert strategy to review large volumes of unstructured and user data under expedited timelines. We work collaboratively with the customers in delivering insights for the most complex cyber challenges across their domains. We ensure the PII extraction efforts are complete and ready for the final step of developing a high-quality and accurate notification list.

How can we help you to reach a successful outcome with discovery and disclosure?

- Data mining - Sorting and deduplication of data. Our data mining experts cull through large volumes of raw breach data to identify the relevant to set the required notification.
- Document review / PII Extraction - keyword search approaches, blending human expertise with advanced analytics, examining datasets on relevant files. Multiple QC checks help ensure accuracy, minimizing the risk of missing critical information.
- Create notification lists - We create a consolidated entity list of individuals, companies, and compromised data. We import all data into excel for easy notification.

## **Contract Management Consulting:**

Cenza offers contract management consulting to help clients implement and understand contract lifecycle management systems. Our consulting services includes assessing existing contracts, goal-setting to support business outcomes, and guidance on how to speed up the implementation process.

## **CLM Implementation:**

Cenza offers CLM implementation services to help businesses adopt a CLM solution. The service covers the entire implementation process, starting with contract discovery, building a contract repository, repository clean-up, and pre-processing legacy and new contracts to ensure these are compliant with the CLM system. Additionally, the services include customizing workflows in the CLM system and extracting key clauses.

## **Contract Review and Extraction:**

Contract review, abstraction, analysis, and metadata extraction are the core functions of a CLM. Considering the volume of contracts and the number of attributes to be extracted, Cenza utilizes a Contract AI solution to accelerate the process and reduce the time for deployment. Cenza ensures the maximum accuracy in the process as this data is essential for a CLM tool to deliver contract insights of strategic importance.

**Legal AI Training:**

We have deep expertise in improving the confidence score and accuracy of AI/ML systems in the LegalTech space. Cenza helps legal AI companies enhance their AI capabilities by providing Lawyer-in-the-loop training. Our AI training services cover all types of legal AI tools. Our experienced AI training specialists use a proven process to ensure that the right data is extracted, allowing the tools to function better.

- AI/ML training
- Data Abstraction, annotation & classification
- Quality assurance processes
- Document conversion services
- Data entry and database management

**Legal Spend Management:**

Cenza's legal spend management is an AI-powered service to streamline legal bill review, saving legal teams both time and costs. Our Services:

- Legal bill review and audit
- Billing guideline compliance
- Timekeeper rate maintenance
- Budgeting and accruals

**Lease Management:**

Cenza offers fully scalable real estate services that help manage leases for property managers, commercial property owners, and REITs. We provide a gamut of lease administration services, ranging

- AI Lease Review
- Title review
- Lease Review and Abstraction
- Lease Accounting
- Lease Validation

**Legal Word Processing:**

We offer legal word processing services to support law firms in simplifying their document processing and optimizing their secretarial resourcing. Legal word processing such as editing and formatting, typically equivalent to a law firm's central word-processing capabilities

- Conversion of document types, with optical character recognition (OCR)
- Create new documents and revise existing documents
- Create new styles and formats or modify existing
- Review existing documents based on your format – check for grammar, punctuation, spelling, language, incorporation of edits, and adherence to format or instructions
- Create tables, charts, and forms in Word or Excel; mailing lists (mail merge); data entry; layout, cover design, template creation, create infographic elements in PowerPoint; edit and format Excel files.