8.2.53 ZyLAB

ZyLAB - The #1 eDiscovery platform

Perform fast, defensible eDiscovery with an easy-to-master eDiscovery platform built for the legal team of tomorrow. Unique in an industry of integrated point solutions, ZyLAB has been developed as a native solution in technology and interface, making the platform powerful yet user-friendly.

<u>Legal Hold – Automate communication with custodians and preserve legal data</u>

Save time by effectively managing custodian communication at scale. Reduce risk by preventing data deletion. Template your messaging (emails) and questionnaires, and automatically send reminders if custodians are not responding. Get clear, structured insights in your legal communications with our intuitive dashboards. Prevent tampering with evidence with in-place preservation of data, which preserves a copy of the data as it sits on the server.

Live Early Data Assessment (EDA) - Search and analyse live, in-place data

Search and review data in-place before collection & processing, and avoid over-collection. The benefit of Live EDA, through its connectors to different data sources, is to allow early discovery of responsive documents that reduces processing & hosting costs, as well as data in the document review of the EDRM. This leads to less costs and time risk in document review.

Collection - Collect legal data directly from the source

Kickstart your legal discovery workflow with fast cloud collections and powerful processing. Drag and drop your files in our secure, online portal with support for 600+ file formats. Direct connectivity with various online repositories, including Microsoft 365, Google and Social Media, make collecting and importing data a breeze.

Processing - Structure legal data

Structure data from different sources and formats for optimised search, analysis and review. ZyLAB supports email, file attachments, .zip, .pst and many more file formats. Easily translate up to 125 languages and transcribe audio and video files. Our platform automatically classifies date by type, date range, source and many more variables.

Review - Assess legal data in a fraction of the time

Easily weed out documents that are not relevant for further review, and kick-start your legal discovery with our extensive data navigation capabilities. Start with deduplicating your data so you don't waste time reviewing them. Automatically organise your data by type, date, custodian and more. Bulk-tag or apply custom tags to documents that need further review. Easily assign data to collaborators to speed up the review process.

Powerful Search

Every investigation is unique and requires different ways to search your data. ZyLAB enables you to choose from 4 different search methods: simple keyword search, batch search, advanced search queries (patterns, quorum and fuzzy search) and entity search. You chose the method that best suits your investigative strategy.

Topic modelling - Bring unknown patterns to light

When you're not sure what topics to zoom in on, and want to get an overview of the topics in your dataset, Topic Modelling is the way to go. Al searches your data and presents a topic wheel with categories. Quickly identify topics for further discovery.

AI - Assisted Review - Accelerate search and QC

Save time by training AI - Assisted Review, so you can find more documents with similar content. Perform quality control at the end of your discovery workflow to find any documents that were missed.

Redaction - Protect your results

Redact sensitive data, and produce evidence with an audit trail. Redactions can be done manually, by dragging and dropping a pane over the sensitive data, or automatically based on a search. In pre-production, you can hover over redaction panes to review the data underneath. During automated redaction, choose from a library of predefined queries, such as names, emails, locations, bank account numbers, or create your own query. Choose from full anonymization with blacklining or pseudonymize with numbers or characters.

<u>Production – Produce findings</u>

Finalise your investigation by producing the relevant documents. Ensure your consistent, gap-free sequences of evidence with Bates numbers labelling and audit trails. Save time with help of a documents index that is automatically being created while you work. An index that can easily be imported into other parties' databases and allows them to search and filter your documents.

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