

8.1.1 AITHERAS LLC (US)

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<u>Company Description</u>	
<p>AITHERAS LLC, a Small Disadvantaged Minority Owned Business, headquartered in Rockville, MD, is a leading litigation support service provider to International Commercial and U.S. Federal Government clients. We bring a comprehensive array of legal and litigation support experiences and best practices, applied and enhanced support for the follow LitigationSupport and IT related disciplines.</p> <p>eDiscovery   Data Analytics   Investigative/Forensics   Case &amp; Document Management   Jury Selection   Digitization, Scanning &amp; Coding Services   Pre-Trial &amp; Trial Support   Federal Cloud Hosting Solutions   Federal Records Management   Cyber Security Services   IT Governance  Business Intelligence   Helpdesk Support</p> <p>As a key subcontractor, we have supported the largest Litigation Support platform within the Federal Government, the Department of Justice Civil Division Office of Litigation Support (OLS) with over six (6) petabytes of data for over 780+ large active cases. We have an excellent understanding of litigation support culture and environment, with current work at the Executive Office for United States Attorneys (EOUSA) Southern District in Texas ongoing for the past two (2) consecutive years.</p> <p>We have an extensive relationships with Litigation Support industry leaders including most software and hardware vendors. AITHERAS is a registered reseller and implementation partner with over a dozen leading companies that provide products and services to the Federal Government. Currently we provide analysis and advice on the procurement and deployment of litigation support tools including those in the RPA/automation arena as well as data analytics to the U.S. Department of Justice OJ CIO CTO Innovation Engineering Group.</p>	
<u>Vendor Offerings</u>	
<p>AITHERAS provides several key and unique features to accomplish its litigation support objectives, described below.</p> <p><u>Culture of Responsibility</u> - AITHERAS has a relentless focus and critical ability to protect client privacy and sensitive and classified material. Through our established methodologies, we have produced a culture that ensures client data security. These workplace processes and procedures, together withour strong track record and tailored training and mentoring, are instituted companywide--giving clients confidence and security they can depend on with AITHERAS. Our extensive experience with sensitive and classified data systems, those holding Personally Identifiable Information (PII), and Title 13 (Protection of Confidential Information) data, is reflected in just about every program we operate. Our Culture of Responsibility is defined by:</p> <ul style="list-style-type: none"><li>▪ Our ability to instill customer confidence in the protection of their data and information;</li><li>▪ Comprehensive employee training in handling sensitive and classified information; and</li></ul>	

- Intelligent hiring practices and personnel that greatly reduce any kind of insider threat.

Repeatable Litigation Support Processes - AITHERAS' Litigation Common Process Framework (LCPF) is the result of the collection and implementation of best practices and lessons learned, through the execution of large and complex legal programs, and of our sustained investment in improving the quality and effectiveness of services delivered to our customers while ensuring cost and schedule are defined, realistic, and achievable; requirements are effectively analyzed and validated; litigation support processes and practices have built-in product quality; and programs achieve outstanding end user satisfaction.

Transparent Workflow - AITHERAS's Litigation Management System (ALMS) is a web portal that provides a transparent view into all aspects of data processing, collection, and analysis capabilities, and offers increased responsiveness, improved communications, and better collaboration through features that assist attorneys in making their work smarter, faster, and more efficient. The ALMS portal provides granular access control allowing each customer to have complete visibility into their data. Benefits include:

- A close-in view of every stage of the process.
- Access to performance against scheduled milestones.
- Time and cost savings when tracking down pertinent information about case status.
- Cost savings through repetitive processes and procedures.
- Cost savings as a result of avoiding rework.