

8.1.68 Millnet Document Services

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<p><u>Company Description</u></p> <p>Millnet Document Services is the one of the largest and longest serving Document Services businesses in the heart of London.</p> <p>Incorporated in 1996, Millnet Document Services boasts a wealth of experience and an enviable client base. Working with Legal 500 firms and FTSE 100 companies, our legal and corporate clients testify to our first class performance in offering an impressive range of services under one roof.</p> <p>Combined, we have over 250 years of experience in the document solutions industry. Our varied client base relies on our ability to leverage this experience to provide a consultative approach to meeting their requirements, rather than just a one size fits all offering. Our 57 staff are highly trained in delivering innovative solutions and we are uniquely positioned to take a client problem, whether that be of space, cost, timeline, or even the necessity of a complete process overhaul, and provide a bespoke, process-driven solution.</p> <p>At Millnet Document Services we deliver cutting edge technology with traditional client support.</p>	
<p><u>Vendor Offerings</u></p> <p>We are a global enterprise with a local infrastructure, capable of assisting clients in over 60 countries around the world. Our experts are perfectly situated to assist in any project, including live or onsite scanning, reprographics and electronic data printing.</p> <p>Photocopying</p> <p>We provide a wide range of outsourced photocopying and related services. Housing cutting edge technology our impressive production facilities are capable of handling photocopying jobs of any size 24/7.</p> <p>Scanning and Indexing</p> <p>We have extensive experience in delivering major document scanning projects, accurately, confidentially, and to the tightest deadlines. We specialise in high volume scanning projects that must be delivered to exacting quality standards. As a company, we started in legal assistance but have now grown into a multi-vertical company that assists corporations, law firms and other professional service firms with their document service needs. We scan to TIFF, PDF and many other formats and create load files for all the leading document management and litigation support packages.</p> <p>On Location Support</p> <p>We assist clients' print, index, and bundle projects worldwide, in-keeping with international laws and parameters. We not only have the capability to assist clients close to home, but around the globe. Where a case crosses international borders</p>	

paper evidence from another jurisdiction may need to be included – our mobile scanning services offer the best solution where cost and/or security implications prohibit original documentation from being shipped out of their place or country of origin. From our headquarters in London we can assist with onsite scanning anywhere in the world.

Bundle Preparation

We take the stress out of bundle preparation so that clients can meet tight deadlines. Regardless of any last minute changes, you can be confident that the end product will be fit for purpose. Our up-front, process driven, rigorous workflow assessment of your bundle requirements results in certainty of price and gives you the confidence that your needs will be met, while cutting out the confusion and constant changes that are common in this service. We also have the legal expertise of our pool of managed reviewers for production and quality control of even the most complex legal bundles, providing you with peace of mind.

DocBuster®

Our solution for batch printing, DocBuster® is powerful, fast and user friendly, taking the headache out of printing electronic documents. Developed in response to commercial law firms' requirements and implemented in many of the leading law firms, DocBuster® is the definitive batch printing solution.

Digital Print

We provide high-end digital print and document finishing services across London to a broad client base spanning multiple market sectors. As part of our digital offering, we own a top of the range iGen 150 digital press, along with a Canon 10000 Imagepress both capable of producing astonishingly high quality print not only at regular 'A' sizes, but also larger flat sheet sizes up to 660 x 364 cm.

Our Security and Certifications:

- ISO27001 (2013)
- ISO9001 (2015)
- ISO14001 (2015)
- FSC Certified