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eDiscovery Team	
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<p><u>Company Description</u></p>	
<p>PA provide configurable, cost-effective eDiscovery and Digital Forensic services to both public and private sector clients and have done for around 20 years.</p>	
<p>Our approach to eDiscovery is unique</p>	
<p>PA will always:</p>	
<ul style="list-style-type: none"> • ensure that you find our eDiscovery services easy to use • provide you with clear quotes for any eDiscovery matter • use our technical forensic skills during the collection, preservation and processing of data • accept complex challenges where innovation & adaptability are necessary to manage the risk and cost 	
<p>We have many years of experience in providing eDiscovery solutions</p>	
<p>PA uses a distinctive blend of highly experienced Digital Forensics, Litigation Support, IT infrastructure and Information Management professionals to continually refine and deliver our eDiscovery services. This ensures that our clients have access to the latest thinking and technologies to support their eDiscovery and legal needs. A popular service for new clients includes:</p>	
<p>Assisted DSARs: Our streamlined data subject access request service is an easy way for you to comply within 30 days to any size DSAR. Our experts have the understanding to guide you on how to best manage the request, and data can be provided directly to us through our secure online portal, removing the need for you to handle, prepare or review the data on your own systems.</p>	
<p>Clients use PA to help manage and control their global information challenges for litigation, regulation, investigation and arbitration matters. We are qualified experts in ensuring that electronic information is optimised for your investigation. Information Security is also now of paramount importance and PA is one of the only firms that specialises in this field, making us suitably placed to advise on, control and to protect your data.</p>	
<p>We are an approved supplier on the G-Cloud 12 framework open to all public sector customers.</p>	
<p>G-Cloud 12 - CCS (crowncommercial.gov.uk)</p>	
<p>Our eDiscovery services will provide you with confidence</p>	
<p>Our services all offer:</p>	
<ul style="list-style-type: none"> • <i>Transparency</i> – clients knowing why we are doing what we are doing • <i>Visibility</i> – clients see what we are doing at all times 	

- *Shared Commercial Risk* – PA **appreciates and understands** the complexities of eDiscovery and are willing to share the risk with our clients.

We share knowledge & expertise at all stages of the disclosure process

Our people are all experienced in bridging the communication gap between legal, IT, project managers and other stakeholders. They are fully conversant with the end-to-end processes and the pitfalls of complex projects including those involving legal holds, custodians for data collections, processing large volumes of data, tight turnaround document reviews, predictive coding and analytics solutions, and bespoke production requirements. We use methods developed in the computer forensics industry to ensure that your matter is legally defensible from start to finish.

Vendor Offerings

Our eDiscovery services are always individually configured for each specific client matter

We use the best technology in the most appropriate way. Technology alone is not the answer, which is why we always work closely with you to ensure it is matched to the goals, resources and methods of each project to ensure:

- **the most suited technology is used** – we regularly review the market for the latest technologies to ensure we are offering the best functional and commercially viable applications. This process has so far kept us committed to Nuix (for processing) and Relativity (for document review and analytics).
- **information handling expertise is always on hand** – our consultants are all information engineers who will manage and operate all elements of your matter from start to finish. This ensures continuity and detailed understanding of the case to remove any delays or service hold-ups.
- **focused outcomes & delivery management** - irrespective of technology, service remains the core of our offering. PA invests in people with strong project delivery and management skills to ensure great outcomes are achieved.

PA eDiscovery services

PA provides a premium end-to-end eDiscovery service, including:

- **Preservation & Collection** – PA (formerly 7Safe) are proud to have partnered with the former ACPO E-Crime Working Group and Metropolitan Police Service in the authoring and publication of the Good Practice Guide for Digital Evidence. We are skilled at collecting and preserving data from all types of digital devices and from the cloud.
- **Early Case Assessment** – in close collaboration with our clients, and using our own unique methodologies, we provide early focus to help in the initial stages of a case.
- **Processing** – our focus here is typically the balance between speed and price. Our Nuix data processing capability is industry leading, providing high quality results at speed. If time is not an issue, then we have more cost-effective solutions for clients working to tighter budgets.
- **Intelligent Review** - we configure our workflow processes and tools together with our clients to best suit their matter and to achieve the very best outcome using analytical technologies to assist where appropriate
- **Document Review Platform** - a secure, fast, enterprise grade Relativity platform is designed to support many thousands of users and matters simultaneously.

- **Air-Gapped, On-Site Solutions** – when legislative or privacy matters drive the specific location and/or security of data requirements, we can deploy solutions to ensure total control over where and how data is processed and reviewed.

Digital Forensics and Investigations

PA also has a leading Digital Forensics team who can help in the following areas:

- **Digital Forensic Collection and Investigation**
- **Evidential Reports and Expert Witness Services**

Security Assurance

Underpinning all of the above is our absolute **focus on Information Security**. We are ISO27001 and Cyber Essentials Plus certified, and members of the Chartered Institute of Information Security (CIIISec).

Training and Professional Development

We also provide industry recognised technical training courses and are a CREST Approved Training Provider. [Cyber security training | PA Consulting](#)

Information Management Advice

PA have a long-established record of helping large global organisations manage their information better. A core part of our work with clients is to help keep their cost of future eDiscovery requirements down, as well as implementing workable records management policies, processes and IT to reduce exposure to litigation and regulatory penalties by advising on:

- General Data Protection Regulation (GDPR)
- Information governance & architecture
- Records management, including Legal Hold processes
- Data retention & protection.